

# Travel Approval Form

**Department:** Sheriff's Office - Jail

**Event Name:** 12th Annual Mental Health Conference

**Location:** San Marcos, Texas

**Event Dates:** December 1-4, 2025

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Breanna Iseman \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**10/14/2025**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**





# You are now Registered for this event!

**Please print and keep this page for your records.**

Some characters ( ' , " ) may not properly display.

Registration ID: 8064

Date Registered: 2025-09-29 17:06:39

Event: 12th Annual Mental Health Conference

Date Start: 2025-12-01 14:00:00

Date End: 2025-12-04 12:00:00

Cost: \$310.00

Name: Iseman , Breanna

Title:

Agency: Johnson County Jail

County: Johnson

Address: 1800 Ridgemar Dr || Cleburne , TX 76031

Phone: 817-556-6010

Email: biseman@johnsoncountytexas.org

TCOLE PID:

**Thanks for registering! All  
conference registration/tuition fees  
should be paid on or before the start  
date of the conference.**



# MHC

## 12<sup>th</sup> Annual Mental Health Conference

DECEMBER 1-4, 2025 / SAN MARCOS, TX

### ON-SITE REGISTRATION WILL BEGIN

Monday, December 1st from 10:00am-1:00pm

### CONFERENCE WILL BEGIN

Monday, December 1st at 1:30pm

### CONFERENCE WILL CONCLUDE

Thursday, December 4th at 12:00pm

### REGISTRATION INCLUDES

Instructional materials and refreshment breaks

### TRAINING HOURS

Up to 19 training hours

### COST

\$310 per participant (thru November 14, 2025)

\$388 per participant (after November 14, 2025)

### PAST TOPICS HAVE INCLUDED

Dementia

Sexual Trauma

Competency

Suicide Prevention

Leadership

Autism

### WHO SHOULD ATTEND

Community Corrections

Jailers

Corrections Officers

Probation Officers

Leadership

Judicial

Law Enforcement

Support Staff

Medical Staff

Mental Health Staff

## Embassy Suites

1001 E. McCarty Lane | San Marcos, TX 78666 | 800-EMBASSY

single/double/king \$147

## Register and pay online at [www.cmitonline.org](http://www.cmitonline.org)

(Mastercard, Discover, AmEx, Visa) Please make checks payable to SHSU.

For questions or more information, contact Vinessa Mundorff at 936-294-3073, or [vmundorff@shsu.edu](mailto:vmundorff@shsu.edu).



**Cancellation Policy:** If the participant has already paid, he/she will be refunded half the cost of the registration fee if written notice of cancellation is received by the Correctional Management Institute of Texas no later than ten (10) business days prior to the program. No refunds are available after this date, but substitutions of attendees are permitted. If no written cancellation is received and the participant does not attend the program, the participant/agency will be required to pay 100% of the registration fee if the registration fee was not previously paid.

Jail/Prison

Community Corrections

Leadership

Support Staff

Other

# 12th Annual Mental Health Conference

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## TOPICS COVERED:

- Stress Management: Tips and Strategies
- Connecting is Discipling
- Cognitive Behavioral Approaches for Treating Individuals Involved in Criminal Justice Settings
- Losing Your Focus? ACEs and Adults
- Let's Talk About Therapy: When Is It Helpful and What Else Can We Do to Be Mentally Healthy
- The Complex Nature of Psychosis: Beyond Character Flaws
- Green Pathways: Leveraging Nature Based Interventions
- The Resilient Leader: Building Emotional Wellness in High-Stress Environments
- Mindfully Mindless: The Power of Letting Go
- Serving Justice-Involved and Criminalized Survivors of Human Trafficking
- QPR Suicide Prevention Certification
- Emotional Contraband
- Blended Learning: A High-Fidelity Staff Multiplier
- Trust Base Relationship Intervention (TBRI) for Children

## WHO SHOULD ATTEND:

- Community Corrections
- Jailer
- Corrections Officers
- Probation Officers
- Leadership
- Judicial
- Specialty Courts
- Law Enforcement
- Support Staff
- Medical Staff
- Mental Health Staff

## TRAINING HOURS: UP TO 19

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### For more information, contact:

Payton Jones, Program Specialist IV  
Correctional Management Institute of Texas  
George J. Beto Criminal Justice Building  
Sam Houston State University  
Huntsville, TX 77341-2296  
Fax: (936) 294-1671

[CLICK TO REGISTER NOW](#)

## PROGRAM FLYER

### DATE/TIME:

Dec 01 (02:00 pm) - 04, 2025 (12:00 pm)

### REGISTRATION DEADLINE:

Nov 14, 2025

### FEE POLICY:

Early Registration - \$310.00

Late Registration - \$388.00

### LOCATION INFORMATION:

Embassy Suites by Hilton San Marcos  
1001 E. McCarty Lane  
San Marcos, TX 78666

### HOTEL INFORMATION: \*

Embassy Suites by Hilton San Marcos Hotel  
1001 E. McCarty Lane  
San Marcos, TX 78666  
800-EMBASSY

single/double/king \$147

Single occupancy \$147

Double occupancy \$147

### OVERFLOW HOTEL INFORMATION:

### Cancellation Policy:

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# TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org))

DATE: 10/01/2025

DEPARTMENT: Sheriff's Office - Jail

PERSON SENDING REQUEST: Kristen Lesley EXT: 3602

Person (s) Name Attending:

1. Breanna Iseman
2.
3.
4.
5.
6.

\*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: 12th Annual Mental Health Conference

Hotel Name: Embassy Suites
Hotel Address: 1001 E. McCarty Lane
City: San Marcos State: Texas Zip: 78666
Hotel Phone# 800-EMBASSY
Special Requirements:
Conference Hotel Block Code:
Conference/Training Website: CMITonline.org
How many rooms needed: 1
<b>Date of Check In:</b> 11/30/25 <b>Date of Check Out:</b> 12/4/25

**NOTE:** When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

**Kristen Lesley**

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**From:** Embassy Suites by Hilton Confirmed <noreply@h6.hilton.com>  
**Sent:** Wednesday, October 1, 2025 4:43 PM  
**To:** Purchasing  
**Subject:** Your Nov-30-2025 Confirmation #52049590

**CAUTION:** This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.



**Join Hilton Honors**   
Get instant benefits by joining – for free.

**See you soon, Breanna Iseman**

Your reservation for Nov-30-2025 has been confirmed.

Confirmation #52049590



**Embassy Suites by Hilton San Marcos Hotel Conference Center**

 1001 E. McCarty Lane  
San Marcos TX 78666 US  
**Maps & Directions>>**

 [+15123926450](tel:+15123926450)

**30** SUN  
NOV

Check In: 4:00 PM

  
**4 Nights**

**4** THU  
DEC

Check Out: 11:00 AM



**Add to Calendar**

## Your Room Information

**Guest Name:** Breanna Iseman  
**Guests:** 1 Adult  
**Rooms:** 1  
**Room Plan:** 2 QUEEN BEDS NONSMOKING

**Your Rate Information** Annual Mental Health

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**Rate per night**  
30-Nov-2025 - 04-Dec-2025 147.00 USD

**Total for Stay per Room Rate** 588.00 USD

**Taxes** 89.06 USD

**Mandatory Charge** 5.73 USD

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**Total price for Stay** 682.79 USD

 [Modify Your Reservation >>](#)

# Relax faster with the Hilton Honors app

Join Hilton Honors and skip the front desk when you use our app to check in, choose your room, and unlock your door with Digital Key.

